



**ARCHITECTURAL REVIEW FORM**

For more information, please contact CCMC at 520-895-3960

**This application is to be submitted with drawings or plans for modification consideration.**

OWNER: \_\_\_\_\_ LOT NUMBER: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

MAILING ADDRESS (if different than property): \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

1. Nature of Request:

- \_\_\_\_\_ Initial request
- \_\_\_\_\_ Re-submittal for previously conditionally approved or denied plans

2. Description of Proposed Construction or Modification (check one or more of the following):

- a) ( ) Addition or alterations to existing home
- b) ( ) Hardscape plans (hard, permanent materials, such as paving, brick, Masonry, wood trim, concrete, rocks, flagstone, outdoor barbecue, Fireplaces, or other features)
- c) ( ) Walls, gates and/or fences, walkway, pavers
- d) ( ) Pools and/or spas
- e) ( ) Initial rear yard landscape installation
- f) ( ) Landscape modifications
- g) ( ) Solar Panels
- h) ( ) Other on-site improvements/additions. Please specify:

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Back yard wall configuration (check one) \_\_\_\_\_ view fence \_\_\_\_\_ private, block wall

**As required by the Sycamore Canyon Association Guidelines, attached hereto are our plans for the proposed construction or modification.**

I anticipate that the proposed construction or modification described in the attached plans will be completed within \_\_\_\_\_ days/months from the date that I receive approval from the appropriate committee. I understand that, if the proposed construction or modification is approved, I will be responsible for scheduling all work in a timely manner, for completing the work within the time period specified in the committee's approval, and for complying with the approval issued.



I UNDERSTAND AND ACKNOWLEDGE THAT NO WORK MAY COMMENCE UNTIL MY REQUEST IS APPROVED AND THAT THE LEMCA HAS **UP TO 45 DAYS TO REVIEW** AN APPLICATION. I FURTHER UNDERSTAND THAT I WILL BE LIABLE FOR ALL COSTS NECESSARY TO BRING ANY NONCONFORMING WORK INTO COMPLIANCE WITH THE CC&R'S AND RESIDENTIAL DESIGN GUIDELINES AND FOR OTHER PENALTIES AS ARE PROVIDED IN THE DECLARATION AND THE RESIDENTIAL DESIGN GUIDELINES.

If you have any questions or need further information, you may contact me at the address and telephone number above or my subcontractor or representative below, (provide name, address, email and telephone number): \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_ Owner's Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Neighbor's signature and address: \_\_\_\_\_

**(Please sign and print first and last name)**

\_\_\_\_\_

**\*If neighbor consent is applicable please have the property owner sign and print their name and also include address. Neighbors signing this form agree to the changes you are submitting on this form.**

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THIS APPROVAL DOES NOT RELIEVE THE HOMEOWNER FROM ALL CC&R'S AND SC ARC LANDSCAPE/RESIDENTIAL DESIGN GUIDELINE REQUIREMENTS NOR DOES IT CONSTITUTE APPROVAL AS TO COMPLIANCE WITH APPLICABLE ARIZONA LAW, CITY OF TUCSON OR FLOOD CONTROL ORDINANCES AND BUILDING AND SAFETY REQUIREMENTS.

Action taken by the DRC:  **APPROVED** (the request submitted is approved)

**APPROVED, "SUBJECT TO"** (the request is conditionally Approved subject to noted conditions)

Approved, subject to the following conditions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DENIED** (the entire request is not approved and must be resubmitted with revisions)

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**NOTE:** Application packets must be mailed to or dropped off at:



Sycamore Canyon Homeowners' Association  
c/o CCMC  
3275 W Ina Rd, Suite 260  
Tucson, AZ 85741

Check with SC Manager to confirm method and location for formal submittal. Application packets may not be submitted solely via email without prior approval from the Community Manager.