

Sycamore Canyon Homeowners Association

101 S La Canada Drive, Suite#20, Green Valley, AZ 85614

DESIGN MODIFICATION REQUEST

Date: _____

Owner:

Home phone:

Other phone:

E-Mail:

Address:

Lot #:

Description of modification: (Attach additional sheets as needed for blueprints, sketches, specifications, illustrations, colors and type of material.)

Materials:

Landscaping: (sizes and types of plants required)

Colors (samples required): _____

Dimensions of structure (width, height, length, etc): _____

Permit required: yes no (if yes, need to supply to ARC prior to final approval)

Pima County website for permit requirements <http://www.pimaxpress.com/Permits/Need.htm>

Association Use Only:

Date:

Approved:

By:

Denied:

Contingencies that apply for approval:

Final Inspection

Date:

By:

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Please provide complete details of the intended modification and any other information requested. An accurate drawing of the intended modification, depicting both the modification itself and its location on the lot, must be attached and submitted as part of your request.

Prior to review by the Design Review Committee, please sign below to verify the following:

1. The homeowner dues for this lot are current.
2. The owner of this lot owes no liens, fees, or fines to the association.
3. It is understood and agreed:
 - a. The original application and attachments shall be retained by the association.
 - b. The Design Review Committee has 30 days in which to respond to this request.
 - c. No work on this request shall commence until the owner has received written approval by the committee.
 - d. The owner is to comply with all applicable city, county and state codes and to obtain all necessary permits. Required permits must be submitted prior to commencement of work.
 - e. Homeowner is responsible for correcting any damage caused to common areas, street or sidewalks. Material must be stored on homeowner's property, and access over common areas is not permitted.
 - f. It is highly recommended that the homeowner obtain written approval of neighbors if the improvement will visually impact the neighbors (i.e., patio walls, additions, patio enclosures, structures extending above patio walls). However, the neighbors' approval or disapproval need not be considered by the committee.
 - g. Upon approval of DMR, Applicant acknowledges that all costs of the approved DMR shall be the sole responsibility of Applicant. Should Applicant change or alter the design from the original DMR, Applicant shall be required to re-submit an amended DMR ("Amended DMR") including all necessary information from which the ARC can render a decision. The ARC shall be given reasonable time to review an Amended DMR of not less than five days but not more than ten days. Upon approval of the Amended DMR, Applicant acknowledges any and all costs created by the Amended DMR will be the sole responsibility of Applicant. Applicant acknowledges the HOA and ARC are not liable for any incurred additional costs that may rise during and after completion of the DMR or amended DMR work.

Owner's Signature

Date

Mail to:

Sycamore Canyon Homeowners Association
101 S. La Canada, Suite 20
Green Valley, AZ 85614
(520) 648-6730 • FAX 648-6658
email: tbeeler@cadden.com